



**201-853 Eckhardt Ave W. Penticton, B.C. Canada V2A 9C4  
Phone 250.493.1408 Toll Free 1.888.844.6611 Fax 250.493.9222**

## **Head of Athletic Therapy and Medical Services**

**Title of Position:** Head Athletic Therapist

**Term:** Full Time

**Start Date:** August 5, 2024

**Remuneration:** \$55,000 - \$70,000

**Announcement Date:** May 23, 2024

**Closing Date:** June 13, 2024

The Okanagan Hockey Academy is seeking a full-time Certified Athletic Therapist with a strong knowledge of strength and conditioning to manage our medical department. The successful candidate will become part of a world class hockey development program that believes in a commitment to excellence in all areas of the athlete's on and off-ice training.

### **Our Mission**

To create an environment that gives every student athlete the best possible opportunity to achieve and surpass individual potential through structure, support, knowledge and experience.

### **OHA Background**

The Okanagan Hockey Academy is a division of Okanagan Hockey Group Ltd which is the longest and oldest running hockey school in the world. We have provided professional hockey instruction since 1963 and are located in Penticton, British Columbia. We have a state-of-the-art facility to provide a unique development opportunity for each of our student athletes. The Okanagan Hockey Academy is a prep school environment which consists of 7 teams that include both male and female programs. These programs include teams at the U15 AAA, U15 Prep, U17 AAA, U17 Prep, U18 Prep and U18 Female Prep levels. For more information on Okanagan Hockey Academy, please visit our website at [www.okanaganhockey.com](http://www.okanaganhockey.com)

### **Scope of Work:**

Under general supervision from the Assistant General Manager, the Head Athletic Therapist will be responsible for supervising all athletic therapy staff to provide comprehensive rehabilitation programming and treatment to promote the health and well-being of all athletes. The Head Athletic Therapist will oversee all day-to-day operations of the Athletic Therapy Department and ensure an emphasis is placed upon prevention, treatment, and proper rehabilitation of injuries. The Head Athletic Therapist will act as the liaison between the team physician, parents, Coordinator of Residential Life, Academic Advisory and OHG Staff.



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### **Description of Primary Responsibilities:**

#### Administration Duties:

- Supervise and manage athletic therapy department staff
- Assist with development, administering and meeting of department budgets
- Scheduling of all team physician appointments, skate sharpening and laundry
- Liaise with team physician, parents, and OHG staff regarding athletes' medical status and injury management plan
- Maintain comprehensive medical records for all athletes and staff
- Develop and/or revise and implement all emergency care procedures; and instruct all staff in roles and execution
- Manage contracts with facility cleaners and service people
- Hire/manage contracts with Athletic Therapy contractors

#### OHA/OHC Duties:

- Conduct pre-season medical form screening for all OHA athletes
- Oversee and assist with equipment management including inventory, ordering and distribution
- Ensure proper selection and fitting of athlete equipment
- Coordinate and supervise rehabilitation programs
- Responsible for all Athletic Therapist duties as outlined including but not limited to warmups, cooldowns, taping, game coverage, laundry, etc.
- Ensure staff are following procedures regarding skate sharpening, laundry and other duties pre- and post-game
- Travel with assigned teams
- Transportation of athletes in company vehicles when required
- Other duties as assigned

### **Knowledge, Skills and Abilities:**

- Confident in a managerial role and ability to train and supervise staff
- Ability to implement effective injury prevention and risk management programs
- Ability to lead and guide adolescent athletes and create an environment that encourages athletes to reach their potential
- Strong knowledge in injury assessment, basic life support, recognition and management of acute traumatic neurological dysfunction and first aid
- Knowledgeable of techniques facilitating a safe return to participation
- Knowledgeable in warm-ups, cooldowns, conditioning programs, prophylactic and supportive taping, and able to adapt easily to the environment and facilities



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- Able to keep up to date treatment records and maintain confidentiality
- Ability to communicate effectively, both orally and in writing to staff, athletes, parents, and other personnel
- Strong administrative, organizational and time management skills
- Ability to react calmly and effectively in emergency situations
- Strong knowledge of Microsoft Office, Excel and other computer programs
- Must maintain all qualifications, certifications and continued professional development
- Ability to follow the philosophies, policies and procedures of Okanagan Hockey Group

**Qualifications:**

- Bachelor's Degree in Athletic Therapy, Kinesiology, Physical Education, Sport Science or equivalent with 3-5 years of experience
- CAT(C) designation mandatory
- Clinic and Fitness facility management experience
- Valid First Responder and Basic Life Support Certifications
- CSCS, CPT or equivalent certification considered an asset
- Class 4 driver's licence and a current driver's abstract required at time of employment
- Criminal record check and vulnerable persons check required prior to start date
- Hockey Canada Safety Person, Respect in Sport, Concussion Awareness Training Tool online courses mandatory
- Hockey experience and/or team designated therapy experience is preferred
- Experience with skate sharpening is an asset

**Application Procedures:** Please send resume and cover letter to Heather Perrin, Assistant General Manager via email at [heatherperrin@okanaganhockey.com](mailto:heatherperrin@okanaganhockey.com)